



TAPED Board Meeting Minutes

April 6, 2023



Meeting:	TAPED Board Meeting		Key Roles:	President: Marina McCormick, Ed.D. Vice President: Elizabeth Sterling Secretary: Kristin Pfeiffer Educator Director: Carmen Castro-Toriano Parent Director: Lindsay Chandler Liaison Director: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Elaine Young
			Meeting Leader:	Marina McCormick
Start Time:	1:30 PM CST	End Time:	3:30 PM CST	
Location:	Zoom			
Members Absent:	Carmen Castro-Toriano			
Meeting Purpose:	April monthly meeting		Notes/Recorder:	Kristin Pfeiffer

Time	Topic	Purpose * (see footer)	Discussion Leader	Desired Outcome/Discussion
	Increase budget line item "IRS/Bank Fees/CPA"	P/F	Dan, Marina	Increase budget line item "IRS/Bank Fees/CPA" from \$1,250 to \$4,000. CPA services have increased due to applying for State Sales Tax Permit, quarterly sales tax reporting, and completion of 1099 Forms for contractors. Angela motioned to increase IRS/Bank Fees/CPA to \$4,000. Kristin seconds the motion. Vote: unanimously everyone agreed with the approval to increase the line item to \$4,000
	Increase budget line item for publicity	P/F	Marina	Angela posed a motion to increase the line item for the Publicity. Elaine seconds the motion.



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				Vote: unanimously everyone agreed to approve this increase to \$500
	Scholarship Updates	P/F	Angela	<p>Angela shared her S'MORE on how to review and complete the scholarship applications. Angela will send an updated S'MORE link.</p> <p>Each Board member needs to complete their rating of applications by April 29, 2023, so Angela can notify applicants by May 1, 2023</p>
	TAPED Executive Board Meetings for 23-24 school	I	Marina	<p>Marina sent out calendar invites for our Board meetings for the 2023-24 school year. Please ensure these dates are on your calendars.</p> <p>9/7/23 1:30-3:30 10/12/23 1:30-3:30 11/2/23 1:30-3:30 12/7/23 1:30-3:30 1/11/24 1:30-3:30 2/15/23 5:00 PM 3/7/24 1:30-3:30 4/4/24 1:30-3:30 5/2/24 1:30-3:30 6/6/24 1:30-3:30</p> <p>Remember that we will also have to schedule and conduct some additional on-site visits for possible sites for SWCED 2026 so we can announce the location at the end of the 2024 Conference.</p>
	Call for Papers	I	Marina	4 submissions have been received so far. Concerned that we have not received more. How can we drum up more participation?

* P = Presentation
 * I = Information Sharing



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* F = Feedback from all

Action Items:	Person Responsible	Date Due
Complete their rating of applications by April 29, 2023, so Angela can notify applicants by May 1, 2023	ALL Board Members	April 29, 2023