



TAPED Board Meeting Minutes

October 12, 2023



Meeting:	TAPED Board Meeting			Key Roles:	President: Marina McCormick, Ed.D. Vice President: Elizabeth Sterling Secretary: Kristin Pfeiffer Educator Director: Carmen Castro-Toriano Parent Director: Lindsay Chandler Liaison Director: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Elaine Young
				Meeting Leader:	Marina McCormick
Start Time:	3:30 PM CST	End Time:	5:00 PM CST		
Location:	Zoom				
Members Absent:	Dan Elizabeth				
Meeting Purpose:	October monthly meeting			Notes/Recorder:	Kristin Pfeiffer

Time	Topic	Purpose * (see footer)	Discussion Leader	Desired Outcome/Discussion
	Registration Count	I	Kristin	Kristin shared an update on our registration count. As a reminder, registration opened on July 1st. Total= 18 Parents=6 Professionals=6 HS- 1 Children=5
	TAPED Final Fiscal Year Report for 2022-2023	I	Elaine	Treasurer presented TAPED Final Report for fiscal year 2022-23 as per bylaw 6.7, Treasurer “ <i>shall turn over to the Auditing Committee all such</i>



TAPED Board Meeting Minutes October 12, 2023



				<p><i>books, receipts and records following the end of each fiscal period for auditing purposes.”</i></p> <p><i>SWC Checking \$3, 709.03</i></p> <p><i>Scholarship Checking &7,734.10</i></p> <p><i>SWC Money Market Account is \$138,468.62</i></p> <p><i>Scholarship Money Market is \$7,184.19</i></p> <p>Most expenditures have been for Facebook boosting for this past month.</p>
	Imagination Texas	F	Marina	<p>The TAPED Board shall consider a donation to Imagination Texas for 2023-2024.</p> <p>The motion was made by Angela to donate \$1,000 to Imagination Texas</p> <p>Seconded by Carmen</p> <p>Voted unanimously to donate \$1,000 to Imagination Texas for 2023-2024</p>
	TAPED Scholarships	I/F	Marina	<p>The TAPED Board shall determine the number of scholarships to be provided for the 2023-2024 fiscal year.</p> <p>Our current Scholarship balance is at \$14,000 which is the lowest in the past 14 years.</p> <p>Marina asked whether we could transfer money from the SWC Market account to the scholarship. Can the Board consider transferring \$10,000? Marina will submit a virtual vote for Board members to vote on this money transfer. Elaine reported that we could if the board approves.</p>



TAPED Board Meeting Minutes

October 12, 2023



				<p>Angela Moved to motion that we will provide the following scholarships:</p> <p>One Teacher Scholarship, Two Interpreters Scholarships, and Four Student Scholarships for the 2024 Conference.</p> <p>The motion was seconded by Lindsay</p> <p>Vote unanimously to have the Seven above-mentioned \$1,000 Scholarships provided during the 2024 conference.</p> <p>The board continued the discussion on the amount to transfer from the Conference Money Market to the Scholarship account to cover these scholarships. Everyone agreed that we would continue to monitor this situation and see if we need to consider transferring money at a later date.</p>
	Increase budget allotment for bags and lanyards	I/F	Kristin	<p>Kristin shared that we have budgeted \$1,500 based on what we spent in 2022 for bags, name tags, and lanyards, but that was unusually low when compared to previous conferences. \$5,000 to \$8,000 is the usual amount spent on bags, lanyards and badges.</p> <p>The motion was moved by Elaine to increase the registration committee budget to a total of \$8,000 for bags, lanyards, and name tags for the conference.</p> <p>Lindsay seconded the motion.</p> <p>A vote was unanimously approved that the budget for the registration committee would be increased to a total amount of \$8,000 to cover these expenses.</p>
	SWCED Fund Balance	I	Elaine	<p>Elaine reviewed the current fund balance for the conference.</p>



TAPED Board Meeting Minutes October 12, 2023



	February On-Site Visit Update	I	Marina	Marina provided an update regarding February's onsite visit that we are still holding. Austin people will need to travel in for the day.
	Hot Topics	F	Marina (Facilitator)	<p>What hot topics do we have to discuss? Interpreting and Captioning RFP is at the beginning of the process. Must be posted for a minimum of 2 weeks on our conference website.</p> <p>We are beginning conversations with our webmaster addressing DB accessibility issues.</p> <p>It was asked what the perk of presenters at the conference was. It was stated that on the day that they are present they can attend the conference at no charge, however, if they want to attend the other days and receive a bag they must register and pay.</p>

- * P = Presentation
- * I = Information Sharing
- * F = Feedback from all

Action Items:	Person Responsible	Date Due
<p>Research items of appreciation for presenters and participants</p> <p>Mark calendars to go visit the possible locations sometime at the end of March or the beginning of April for our conference in the summer of 2026. In January Tammy will start receiving bids and proposals for conference locations for us to consider during these visits.</p>	Everyone	