



TAPED Board Meeting Minutes

August 8, 2024



Meeting:	TAPED Board Meeting		Key Roles:	President: Marina McCormick, Ed.D. Vice President: Lindsay Chandler Secretary: Kristin Pfeiffer Educator Director: Anne Darr Parent Director: Kristina Ford Director At Large: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Laura Cothran
			Meeting Leader:	Marina McCormick
Start Time:	3:30 PM CST	End Time:	5:30 PM CST	
Location:	Zoom			
Members Absent:				
Meeting Purpose:	August monthly meeting		Notes/Recorder:	Kristin Pfeiffer

Time	Topic	Purpose * (see footer)	Discussion Leader	Desired Outcome/Discussion
	Executive Board Member Responsibilities	I	Marina	<p>Welcome to the TAPED Executive Board. Everyone read their roles, responsibilities, and general expectations written on the by-laws. Kristina and Anne will touch bases and decide on a blog schedule. Marina will reach out to our webmaster regarding providing Anne and Kristina with access to the TAPED website to post their blogs. Dan and Laura will meet next week to set up a schedule to discuss financial structures and requirements of their appointments.</p> <p>If Anne is going to share information through a S'MORE than we need to find something new and fast as she will no longer have access to S'MORE. Marina asked Anne to see what a subscription for S'MORE would be to see if TAPED can purchase this for us to use.</p>
	SWCED 2026 Vision: An Overview	I	Marina	Marina shared a brief overview of SWCED 2026 with the Executive Board.



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				<p>Marina is planning on making some changes to the conference, starting with us moving to June of 2026 and the conference running from a Thursday-Saturday structure. Currently we are considering the following structure for SWCED 2026;</p> <p>June 25-27, 2026. The planning committee would set up all morning Thursday for the conference to begin at 4:00 PM.</p> <p>6/25/26, Thursday conference begin at 4:00 PM</p> <ul style="list-style-type: none"> ● 1:00-4:00 check-in ● 5:00-6:00- welcoming reception ● 6:00 -8:00 opening ceremony. <p>6/26/26, Friday will be a typical day, could run from 7:30 am-5:30 PM with sessions</p> <p>6/27/26, Saturday we will release people by 1:00PM</p> <p>As a Board are we okay with this. We will have shortened learning time on site. Because of this being a shortened on-site learning, we would like presentations to be shared through an on-line platform. We need to increase our conference fee. Participants could have access to online learning for 30 days after the conference. Is everyone in agreement with this.</p> <p>Everyone agreed that we still have lots of details to work through including ensuring communication access to all online sessions before making a decision on this.</p> <p>Some Discussion points were:</p> <ul style="list-style-type: none"> ● Only one package to registration ● There is no early check-in ● Want online learning although not sure how and in what capacity ● Could go until 3:00PM on Saturday instead of just 1:00PM <p>We need to look into pricing for communication access from TSBVI for possible online learning videos. Marina said she will reach out to TSBVI</p>
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				<p>how they do this. Marina has stated that she will be over the online learning platform as far as setting up and structure. Is was asked who will be the owner of the platform and have proprietary rights over the content posted on the platform, as if it is an ESC platform then they would own the content.</p> <p>Need to investigate the cost of TAPED purchasing either Canvas or Whova as a platform to hold these online learning opportunities.</p>
	SWCED 2026 Planning Committee Structure	I	Marina	<p>There are changes to the planning committee structure. Such changes are needed to support the new vision of SWCED 2026. The Board will discuss whether additional changes are needed.</p> <p>The new leads for the SWCED Planning Committee were agreed to:</p> <ul style="list-style-type: none"> • Shelly Bybee will be the lead over facilities • Lindsay will be the lead over Specials • The rest of the leads remain the same. <p>Everyone needs more time to review all of the applications for SWCED planning committee. Marina will give us more time and let us vote at that time.</p>
	SWCED 2026 Planning Committee: New Member Applications	I	Marina	<p>The Board will review potential applicants and vote on new membership based on the planning committee’s needs.</p> <p>We all need more time to review the applicants. Marina will schedule another meeting for us to come back and discuss and then vote for the new members.</p>
	Gary Curtis Update	I	Angela	<p>Gary Curtis was a pioneer for deaf education in Texas for many years. One of our scholarships is named after him. Angela shared details regarding the passing of Gary Curtis and recommended next steps for the association. The</p>



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				<p>Family would like to contribute to his Scholarship through TAPED in his memory.</p> <p>We need to ask our webmaster if he is able to add a field on our webpage that people/donors can contribute to a particular named scholarship.</p> <p>Marina will reach out to Kyle regarding this.</p> <p>It was then discussed that we should write up a brief bio of each named person who has a scholarship, possibly with their picture to add meaning to these awards.</p>
	Hot Topics	F	Marina (Facilitator)	

- * P = Presentation
- * I = Information Sharing
- * F = Feedback from all

Action Items:		Person(s) Responsible	Date Due
Send Marina updated headshots and biography information for TAPED website.		All Executive Board Members	August 12, 2024
Get Kristina and Anne set up for the blog on the TAPED website.		Marina will reach out to Kyle for this	
Get the specific named scholarships added to website and see if we could add a blurb and picture of the scholarships in memorandum, and speak with Kyle about this		Marina and Dan	



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Review planning committee applications and schedule another meeting and vote to finalize		All TAPED board members and Marina will schedule follow up	
Survey participants on virtual option being part of SWCED 2026		Anne	
Investigate and get quotes for online platforms cost of Canvas account and how TSBVI addresses communication access for all of their videos and virtual conferences		Marina	
Investigate and get a possible quote for a S'more account for TAPED to purchase		Anne	
Dan needs a copy of minutes from July naming new co-treasurers		Kristin	