



TAPED Board Meeting Minutes

January 9, 2025



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| Meeting: | TAPED Board Meeting | | Key Roles: | President: Marina McCormick, Ed.D. Vice President: Lindsay Chandler Secretary: Kristin Pfeiffer Educator Director: Anne Darr Parent Director: Kristina Ford Liaison Director: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Laura Cothran |
| | | | Meeting Leader: | Marina McCormick |
| Start Time: | 3:30 PM CST | End Time: | 5:30 PM CST | |
| Location: | Zoom | | | |
| Participants not in attendance: | Everyone in attendance | | | |
| Meeting Purpose: | January monthly meeting | | Notes/Recorder: | Kristin Pfeiffer |

| Time | Topic | Purpose * (see footer) | Discussion Leader | Desired Outcome/Discussion |
|---------|---|------------------------------|----------------------|--|
| 3:30 PM | Welcome | | | |
| 3:45 PM | Review of Facilities Lead Participation in TAPED Board Meetings | I/F | Marina | <p>Facilities Sub-Committee Collaboration</p> <p>There is a concern regarding Shelly's collaboration with other sub-committee leads. As the current lead for the Facilities Sub-Committee, it is important to ensure Shelly effectively shares and gathers information from the Board throughout the next year and a half.</p> <p>To address this, the Board will:</p> <ul style="list-style-type: none"> • Invite Shelly, as the Facilities Sub-Committee Chairperson, to attend board meetings relevant to her role. • Consider updating the bylaws to clarify the Board's ability to invite additional guests, such as sub-committee chairs, at its discretion. This will help ensure that current and accurate information is communicated from each sub-committee chairperson. |
| 4:00 PM | 2026 Keynote Speaker Vote | I/F | Marina | Keynote Speaker Selection |



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| | | | | <p>The planning committee received a total of seven votes. Dr. Christopher Emdin received the most votes, while there was a five-way tie for second place among Christine Sun Kim, Johanna Lucht, Dr. Chris Moreland, Julia Velasquez, and Sheila Xu.</p> <p>A motion was made to investigate the availability of Dr. Christopher Emdin and Christine Sun Kim as keynote speakers for the conference. Lindsay seconded the motion, and all members agreed to proceed with pursuing Christopher and Christine as keynote speakers.</p> <p>Conference Schedule</p> <p>Marina proposed reviewing the draft conference schedule with the Board to finalize the following:</p> <p>a) The number of keynote speakers b) Keynote speaker selections</p> <p>Proposed Schedule for SWCED 2026:</p> <ul style="list-style-type: none"> • Thursday, June 25, 2026 <ul style="list-style-type: none"> ○ 1:00–4:00 PM: Participant check-in ○ 5:00–6:00 PM: Welcome reception ○ 6:00–8:00 PM: Opening ceremony (featuring a keynote speaker, if confirmed) • Friday, June 26, 2026 <ul style="list-style-type: none"> ○ Full conference day (7:30 AM–5:30 PM), featuring breakout sessions • Saturday, June 27, 2026 <ul style="list-style-type: none"> ○ Morning breakout sessions followed by lunch and a closing keynote <ul style="list-style-type: none"> ▪ 9:00–11:00 AM: Breakout sessions ▪ 11:00 AM–12:00 PM: Lunch (buffet) ▪ 12:00–2:00 PM: TAPED meeting and keynote speaker <p>The Board will finalize the conference schedule after the venue visit on February 7, 2025.</p> |
| 4:15 PM | Registration and Exhibitor Fees for 2026 | I/F | Marina | <p>Here's a revised and more polished version:</p> <hr/> <p>Registration and Exhibitor Fee Discussion Registration Fee Review</p> <p>The Board reviewed and discussed the history of registration fees. Dan</p> |



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| | | | | <p>highlighted that the current registration costs—\$200 for early registration and \$230 for late registration—have remained unchanged since 2014. These fees do not fully cover the costs of the venue, technology/AV, communication access needs, food, speakers, and exhibitor hall expenses. Marina proposed increasing registration fees for the 2026 conference.</p> <p>Professional Registration Fees Kristina moved to approve an increase in professional registration fees as follows:</p> <ul style="list-style-type: none"> • Early Bird Registration: \$300 • Late Registration: \$350 <p>Lindsay seconded the motion, and the Board unanimously approved the increase in professional registration fees.</p> <p>Parent Registration Fees The Board discussed increasing fees for parents. Lindsay moved to approve the following changes:</p> <ul style="list-style-type: none"> • Early Bird Registration (through April 30, 2026): <ul style="list-style-type: none"> ○ One parent: \$100 ○ Second parent: \$50 • Late Registration (starting May 1, 2026): <ul style="list-style-type: none"> ○ One parent: \$125 ○ Second parent: \$75 <p>Angela seconded the motion, and the Board unanimously approved the revised parent registration fees.</p> <p>College Student Registration Fees The proposed increase for college student registration was as follows:</p> <ul style="list-style-type: none"> • Early Registration: \$100 • Late Registration: \$150 <p>Ann moved to approve the increase, Angela seconded, and the Board unanimously agreed.</p> <p>Exhibitor Fees The Board discussed changes to exhibitor fees, including introducing a new category for Deaf-owned businesses and offering discounts for returning vendors. Angela moved to approve the following structure:</p> <ul style="list-style-type: none"> • Commercial Fee: \$500 • Non-Profit Fee: \$300 • Deaf-Owned Business Fee: \$200 <p>Returning vendors from the 2024 conference would receive a \$100 discount:</p> |
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| | | | | <ul style="list-style-type: none"> • Commercial Fee for Returning Vendors: \$400 • Non-Profit Fee for Returning Vendors: \$200 • Deaf-Owned Business Fee for Returning Vendors: \$100 <p>Lindsay seconded the motion, and the Board unanimously approved the updated exhibitor fee structure</p> |
| 4:30 PM | 2025 Scholarship Application | I/F | Marina | <p>Scholarship Application Process</p> <p>The Board will determine the timeline and methods for distributing scholarship applications to TAPED membership and statewide. Applications should be distributed between February and March 2025, reviewed by the Board in April 2025, and winners selected and notified by May 2025. Per TAPED by-laws, the President appoints committee chairs, including the Scholarship Committee Chair. In previous years, Angela Belding has overseen the scholarship process, including updating and distributing the application. The Board will discuss whether any changes to the process are needed for 2025.</p> <p>Angela has agreed to continue working on the scholarship application for 2025. The goal is to distribute applications in February-March, conduct Board reviews in April, and notify winners by May 2025.</p> |
| 5:00 PM | Sub-Committee Lead Updates | I/F | All | <p>Sub-Committee Updates and Planning</p> <p>Sub-committee leads will provide critical updates from the December 2024 planning committee meeting and outline their specific needs for the February on-site visit.</p> <ul style="list-style-type: none"> • Finance Sub-Committee: The Board will review and finalize the projected income for the 2026 conference. The anticipated expenses for SWCED 2026 are \$268,120.00. It is essential to begin identifying agencies and ESCs that have provided financial support in past conferences to determine who will continue to contribute. Efforts to secure sponsorship should commence immediately. • Communications Sub-Committee: The Communications team has finalized the conference theme, <i>Mission Possible</i>, along with its description. These updates will be reflected on the conference website. <p>Everyone agreed that we would cancel the January SWCED planning committee meeting until our on-site venue meeting on February 7, 2025.</p> |



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| 5:35 | Meeting Dismissed | | | |

- * P = Presentation
- * I = Information Sharing
- * F = Feedback from all

| Action Items: | Person Responsible | Date Due |
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| Marina will reach out to TEA/Emily Heise about possible discretionary funds to support our conference | Marina | |
| Lindsay will reach out to ESC 13 and see what they can do to support us | Lindsay | |
| Lindsay will reach out to SOC to see what they can do to support childcare | Lindsay | |
| Marina will reach out to TEA/Emily to request to speak at DEAL to seek support from RDSPDs | Marina | |
| Marina will do some video messages for social media messaging about changes | Marina | |
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