



TAPED Board Meeting Minutes

February 05, 2026



Meeting:	TAPED Board Meeting		Key Roles:	President: Marina McCormick, Ed.D. Vice President: Lindsay Chandler Secretary: Kristin Pfeiffer Educator Director: Anne Darr Parent Director: Vacant Liaison Director: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Laura Cothran Guest: Shelly Bybee, Facilities Sub-committee Lead
			Meeting Leader:	Marina McCormick
Start Time:	3:30 PM CST	End Time:	5:30 PM CST	
Location:	Zoom			
Participants not in attendance:	Laura Cothran			
Meeting Purpose:	February monthly meeting		Notes/Recorder:	Kristin Pfeiffer

Time	Topic	Purpose * (see footer)	Discussion Leader	Desired Outcome/Discussion
3:30 PM	Welcome	I	Marina	
3:45 PM	Speakers Update Dr. Carolyn Solomon - Keynote Speaker	I/F	Angela	<p>Angela was able to touch base with Dr. Solomon this afternoon. NTID requested a room for Dr. Solomon on Friday, June 26th. NTID purchased a booth to exhibit and is planning to be a platinum sponsor in lieu of a keynote speaker fee.</p> <p>The at-a-glance will be posted on the website soon.</p> <p>Anne requested that online courses be included on the website.</p> <p>For presenters, headshots and presentation copies for interpreters need to be sent to Angela by March. Anne will send out a reminder to approved presenters.</p>



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				<p>Social communication comfort tags to be on top of the name tags were discussed, with the option for the name tags. Have not finalized but this is what is being considered at this time.</p> <p>The team discussed adding comfort tags for social communication to the top of participant name tags. Various placement and design options were reviewed. Marina will look into the possibility and cost of creating larger name tags. She will provide Kristin and Anne with the dimensions for the proposed larger size so they can explore printing options at their respective ESC centers.</p> <p>Once the dimensions are received, Kristin will gather cost estimates for both the larger name tags and the corresponding plastic covers.</p> <p>Kristin and Anne will also consult with their print shops at their ESCs to determine feasibility, pricing, and turnaround times.</p>
4:00 PM	Communications Update - Website	I/F	Marina	<p>We need to get the agenda posted as soon as possible, as we are receiving frequent questions about start and end times.</p> <p>The beginning and ending times will be posted on the website to ensure consistent and accessible information for all participants.</p> <p>A reminder needs to go out to all committees that all communications must be vetted by the Communications Team. This helps ensure consistent messaging, branding, and theme across all materials.</p> <p>At this time, we have received only one art submission. Additional reminders or outreach may be needed to encourage more participation.</p>
4:30 PM	Agenda for Planning Committee	I/F	Marina	<p>Marina is finalizing the agenda so that the planning committee can submit their travel requests for June 24, 2026. Work will begin at noon on that date.</p>
4:45 PM	SWCED 2028 (Can you believe it?)	I/F	Marina	<p>The Board will identify 1-2 options for on-site visits for SWCED 2028.</p>



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5:00 PM	Sponsorship of Cocktail Hours	I/F	All	<p>The Board will identify 1–2 options for on-site visits for SWCED 2028.</p> <p>Dan reviewed the current sponsorship numbers for the cocktail hour and is assessing total expenditures and revenue.</p> <p>Action Item: Dan will follow up with Laura to confirm whether the DHHS grant application has been submitted.</p> <p>Budgets and Funding Update Reviewed to finalize projected revenue line item to help with food conversation and selection of next conference venue.</p> <ul style="list-style-type: none"> • ESC 20 will contribute up to \$2,500 toward attorney fees. • R4RDSPD will cover the remaining portion which should be around e \$2,500. • ESC 11 will fund the Keynote Speaker, Heather Dowdy, at a cost of \$10,000. <p>The group discussed whether a la carte pricing for hors d'oeuvres is possible, paired with offering a drink. The goal is to build a package that fits within our budget, rather than having sponsors select packages that may impact overall totals.</p> <p>Lunch planning is still in progress.</p> <p>The Planning Committee meeting scheduled for February 27, 2026, will be virtual, running from 9:00 a.m. to 12:00 p.m.</p> <p>This Board will reconvene to finalize our venue considerations for visits to our 2028 conference.</p>
	Meeting Dismissed			

- * P = Presentation
- * I = Information Sharing
- * F = Feedback from all



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Action Items:	Person Responsible	Date Due
Talk to interpreting on final logistics- talk to Jacob and Israel on their fee schedule	Marina	
Agenda for June 24, 2026, starting at noon for the planning committee	Marina	
Marina will provide Kristin and Anne with the dimensions for the proposed larger size so they can explore printing options at their respective ESC centers.	Marina	
Marina will look into the possibility and cost of creating larger name tags as she saw at TCASE.	Marina	
Get cost estimates of name tags and covers with this bigger size	Kristin	
Estimates from print shops at their ESCs for larger name tags	Kristin & Anne	
Check with Laura to see if the DHHS application has been submitted for \$5,000	Dan	
Submit the 2028 conference locations sheets to Marina	All Committee Members	