

## TAPED Board Meeting Minutes January 08, 2026

<b>Meeting:</b>	TAPED Board Meeting				
				<b>Meeting Leader:</b>	Marina McCormick
<b>Start Time:</b>	03:30	<b>End Time:</b>	5:30 PM		
<b>Location:</b>	Zoom				
<b>Participants:</b>	Shelley Bybee, Kristin Pfeiffer, Dan Diffee, Anne Darr, Angela Belding, Marina McCormick, Lindsay Chandler, Laura Cothran			NOT in attendance	
<b>Meeting Purpose:</b>	Board Meeting			<b>Secretary:</b>	Kristin Pfeiffer

Time	Topic	Purpose * (see footer)	Discussion Leader	Desired Outcome/Discussion
	Website updates for TAPED and SWCED	I/F	Anne	<p>SWCED website updates: Anne reviewed the discussion with our webmaster regarding updates to the Sponsors and Donors tab. All these updates will be on the same page and will update the verbiage and contact information throughout.</p> <p>TAPED website updates: reviewed the update on how the donations and membership information are handled and how the treasurer should receive a confirmation email, and cleaned up the awards page chronologically. Angela will resend the 2025 scholarship.</p> <p>We need to review and update our biographies.</p> <p>Recommend that we create a standard form to be updated annually and include it as a standing agenda item immediately following the conference. Updated scholarship recipients and the amount provided to be updated on the website with the webmaster</p> <p>Anne will send us a link to the bio page so we can update it.</p> <p>The communication regarding the Art submissions has been posted, and we have not received any as of today; however, we still have more time.</p> <p>By January 20, 2026, information will go out to all TAPED Members regarding the scholarships and awards.</p>

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				<p>Scholarship applications are expected to open before the end of January. Recipients need to be notified by the end of April.</p> <p>Marina will reach out to TSD to see if they are still willing and able to print the programs. We need to know whether they still require the template or are using another print shop.</p> <p>Special Awards information will be created soon, as there needs to be some revisions</p> <p>We will look at the applications to determine Have we finalized our special awards for 2026?</p> <p>We agreed on a Presidential Impact Award: TAPED Board Award:</p>
	Sponsorship team replacement		Marina	The Board discussed possible candidates for this position. Anne Darr will reach out to our potential candidates for the sponsorship position.
	Sub-Committee updates			<p><b>Registration</b> currently at 134 participants (9 parents and 2 HS) Online Only participants: 4 Children:3</p> <p>Ask Kyle to take off the number of participants left on the webpage</p> <p><b>Communication Access:</b> The two agencies are working on a video to share- Shelly and Marina meet with O Design next week to see our AV costs</p> <p><b>Specials: Childcare Update: They have hired a childcare supervisor and are preparing to hire additional staff to support them.</b> Laura is seeking out a sponsor for a dinner for the children. She will reach back out to the We need to know where they are in the process of renting pack-and-play furniture, as they need to make a decision.</p>
	Speakers and Agenda Updates		Angela	The conference agenda is finalized and is good to be posted on the website. The exact schedule for breakout presentations is nearly complete.
				Next planning committee meeting on January 22 February 5 is the next TAPED DEAL

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				Cancel February SWCED for 26 Waiting for Tammy for proposals for the 2028 conference venue- we sort through the proposals and then narrow it down to 2- 4 venues to visit Need agenda to be sent to all planning for the day before the conf
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- \* P = Presentation
- \* I = Information Sharing
- \* F = Feedback from all

<b>Action Items:</b>	<b>Person Responsible</b>	<b>Date Due</b>