



TAPED Board Meeting Minutes

March 05, 2026



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| Meeting: | TAPED Board Meeting | | Key Roles: | President: Marina McCormick, Ed.D. Vice President: Lindsay Chandler Secretary: Kristin Pfeiffer Educator Director: Anne Darr Parent Director: Vacant Liaison Director: Angela Belding Co-Treasurer: Dan Diffie Co-Treasurer: Laura Cothran Guest: Shelly Bybee, Facilities Sub-committee Lead |
| | | | Meeting Leader: | Marina McCormick |
| Start Time: | 3:30 PM CST | End Time: | 5:50 PM CST | |
| Location: | Zoom | | | |
| Participants not in attendance: | | | | |
| Meeting Purpose: | March monthly meeting | | Notes/Recorder: | Kristin Pfeiffer |

| Time | Topic | Purpose * (see footer) | Discussion Leader | Desired Outcome/Discussion |
|---------|--|------------------------------|----------------------|--|
| 3:30 PM | Welcome | | | |
| | Review of which Host agencies get a free exhibitor's table at the conference | | | The hosts of SWCED include – <ul style="list-style-type: none"> • Texas Association of Parents and Educators of the Deaf (TAPED) • Education Service Centers (ESCs) • Regional Day School Programs for the Deaf (RDSPDs) • Texas School for the Deaf (TSD) • Texas Education Agency • Statewide Outreach Center (SOC) • Health and Human Services Commission (HHSC) |



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| | | | <p>Outline Criteria for being a host agency: s</p> <ul style="list-style-type: none"> • State agency, • Not-for-profit. • Directly supporting students DHH/DB in Texas. • Financial supporter of the conference <p>Angela made a motion to the 4 mentioned criteria for being a host, Lindsay seconded, and all in favor</p> <p>SOC will be notified of their status being changed to a host agency.</p> <p>Who gets tables in the exhibitor hall?</p> <p>Exhibitors will be sending out an inquiry to RDSPDs and ESC if they want a table to be manned throughout the conference (Lindsay will follow up with Yvonne)</p> |
| | Accommodation and childcare request deadline | I | <p>The deadline for participants to request accommodations and childcare is June 1, 2026, to ensure we are able to be prepared and schedule the needed requests.</p> |
| | Review special award nominations and agree on categories | | <p>Angela shared 3 links of the nominations received for the special award. A date was set for the Board to submit its vote by March 11, 2026, and the TAPED Board will meet before the SWCED planning committee meeting to finalize the findings.</p> |
| | Review HHSC communication, donation, and grant submission for commission disability | | <p>Discussion on grant applications:</p> <p>Marina says there is a Special Needs (for communication access) grant for HHSC. Shelly is checking to see if this has been submitted. In the past, we have been notified around January. Shelly will check back with Aaron Mowell and cc Christina Flanagan at HHSC to see the status.</p> <p>Texas Council for Developmental Disabilities Grant fund related to speakers on disabilities: Laura will check to see what has been done about this. We have until 60 days out to apply for this.</p> |



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| | | | | Marina, Angela, and Anne will get together to review the application for the Council for Developmental Disability to submit this |
| | Increase the budget for stairs | | | Angela motioned to increase our money for facilities to cover the stairs by \$900.00. Lindsay seconded the motion to increase our budget by \$900.00, and the board unanimously approved the increase to cover the riser stairs. |
| | Review updates from the MasterWord discussion regarding website translation and translation for social media and flyers | | | Requests for different languages were discussed across multiple languages on the webpage. The board agrees to revisit this idea in the future. Future questions: Do we consider having the interpreter agency to be a part of the planning of the committee earlier, from the beginning, and not just joining us in year 2 of the conference planning? |
| | Meeting Dismissed | | | |

- * P = Presentation
- * I = Information Sharing
- * F = Feedback from all

| Action Items: | Person Responsible | Date Due |
|---|--------------------|----------------|
| SOC will be notified of their status being changed to a host agency. | Marina | |
| Exhibitors will be sending out an inquiry to RDSPDs and ESC if they want a table to be manned throughout the conference | Lindsay | |
| Review all special award nominations and vote on them through the Google form sent by Angela | ALL BOARD MEMBERS | March 11, 2026 |
| Follow up on the HHSC special needs grant | Shelly | |
| Texas Council for Developmental Disabilities Grant fund related to speakers on disability | Laura | |
| Schedule a meeting with Laura, Anne, and Marina to complete the TX Council grant | Marina | |